



THE CANOE CLUB @ KLAHANIE
FACILITY APPLICATION FOR COMMUNITY FUNCTION/EVENT ⁽¹⁾

[application must be submitted a min 1 week in advance of event; following confirmation of date availability]

Facility/Room Requested _____ Date Requested _____

Resident/Organizer (1) _____

Contact Information for Resident/Organizer ("Undersigned"):

Building _____ Suite # _____

Phone (home) _____ Phone (cell) _____

Email _____

Resident/Organizer (2) _____

Contact Information for Resident/Organizer ("Undersigned"):

Building _____ Suite # _____

Phone (home) _____ Phone (cell) _____

Email _____

Provide full description of Community Function/Event: _____

How will residents be informed of function/event? *(*attach copy of notice/flyer if available)*

Expected number of residents attending _____

Time Requested: from _____ to _____

The Undersigned acknowledges and agrees to abide by the Bylaw, Rules and Regulations governing the use of the aforementioned Canoe Club facility, and as organizer of the community event, agrees to make every effort to ensure residents attending the community event abide the same.

The Undersigned acknowledges this application is specific to the aforementioned facility only, and only for the date and hours stated and approved.

The Undersigned agrees to notify Resident Manager immediately should any accidental mishap or damage occur during the community event.

The Undersigned agrees to leave the facility in an orderly and clean condition.

The Undersigned acknowledges the Resident Manager has the authority to close the facility in the event of any breach of the Bylaws, Rules or Regulations.

The Undersigned acknowledges that if there is to be food, drink and/or craft projects provided by a group leader, a damage deposit is required as per the rules and regulations of the Canoe Club.

Resident/Organizer Signature _____

Canoe Club Manager Approval Signature _____

Date Application Submitted _____

Date Application Approved _____

Check-in *(initial)* _____

Check-in *(initial)* _____

Check-out *(initial)* _____

Check-out *(initial)* _____

(1) Community Use refers to an event or function that is open to all residents of the Klahanie community.